Designated Adult Education and Vocational Education Credentials

Those interested in teaching in adult education (non-academic, adult basic education) after graduation should be aware to teach in classes for adults in publicly funded schools in California, you will need to obtain at least the Preliminary Adult Education or Vocational Education Credential.

For the requirements, see the information available online at the College of Education's Web pages.

Requirements for the Preliminary Credential include:

1. Passing the CBEST (California Basic Educational Skills Test). Check the CBEST Web site or call their office: (916) 928-4001
2. Courses that you can take at SFSU (and count for Group III in our program):
   - ISED 706: Principles & Methods of Adult & Vocational Education (3 units)
   - ISED 783: Technology in Adult Education (1 unit)
   - ISED 712: Instr. Computing in Sec. Schools (3 units)
   - ISED 711: Instr. Computing in Elem/Middle Schools (3 units)
3. To get the fulltime temporary credential, you must take a U.S. History and Civics test or a course. For the part-time temporary credential, the test is not necessary.

The Test: One of our MATESOL grads, Ben Finateri, says the test is "extremely hard; there were many detailed and nit picky questions". He says that in Contra Costa County, US Government and Civics tests are given once each month: there is a morning session and one at 3:30. (Call Aisha at 925-942-5388 well in advance to sign up for the test.) The test can also be taken in San Jose. Ben suggests studying for the exam by reading and studying "25 Lessons in Citizenship" by D. L. Hennessey, available in the SF Public Library.

The Course: You can also take a course -- SED 615 (offered in Winter Session 2004 and on weekends during the regular year) can satisfy this requirement.

After completing the above requirements, you will need to get your transcript evaluated by a Credential Analyst. This can be done in Burk Hall.

Information is also available from:

1. You can pick up a helpful 6-page gold-colored advising handout, "M.A. in Education: Concentration in Adult Education AND Designated Subjects Credential in Adult and Vocational Education", in Burk Hall 239, 338-1653.
2. The California Commission On Teacher Credentialing
   Box 944270
   1900 Capitol Avenue
   Sacramento, CA 94244-2700
   Telephone: (916) 445-7254 or (888) 921-2682
   E-mail: credentials@ctc.ca.gov
   The California Commission on Teacher Credentialing Web site

Designated Subjects Adult Education Credential Requirements

Preliminary Full-time or Part-time Adult Education Credential

1. B.A. degree and education related to the subjects to be named on the credential.
2. California Basic Educational Skills Test (CBEST). Required for academic subjects only.
3. ISED 706: Principles and Methods of Adult and Vocational Education (3) & ISED 783: Introduction to Technologies for Adult Learning (1)

Clear Full-time or Part-time Adult Education Credential

1. Two years of full-time experience with the preliminary credential.
2. Completion of the U.S. Constitution requirement.
3. Completion of a one-unit course in health education dealing with drug/alcohol abuse and nutrition (HED 635, Secondary School Health).
4. The CCTC requires completion of a CPR course. The requirement can be met by completion of the American Heart Association: Level B or Heartsaver or the American Red Cross: Community CPR course. CPR certification must be valid at the time the professional clear credential application is submitted.
5. ISED 781: Teaching Improvement Process in Adult and Workforce Education (3) & ISED 782: Practicum in Adult Learning (3)

Students who hold a Preliminary Adult Education Credential from a school district and now are accepted into the Clear Adult Education Credential program must also complete ISED 706 and ISED 783.

Designated Vocational Education Credential Requirements

Preliminary Full-time or Part-time Vocational Education Credential

1. High school diploma or the passage of an equivalent examination as designated by CCTC.
2. Five years of experience/training/education in the subject to be designated on the credential, one during the last three years. Forty-eight semester units or equivalent post-secondary training may be substituted for a maximum of two of the five years experience.
3. ISED 706: Principles and Methods of Adult and Vocational Education (3), ITEC 711: Instructional Computing in Elementary and Middle Schools (3), or ITEC 712: Instructional Computing in Secondary Schools (3)

Clear Full-time or Part-time Vocational Education Credential

1. Two years of full-time experience with the preliminary credential.
2. Completion of the U.S. Constitution requirement.
3. Completion of a one-unit course in health education dealing with drug/alcohol abuse and nutrition (HED 635, Secondary School Health).
4. The CCTC requires completion of a CPR course. The requirement can be met by completion of the American Heart Association: Level B or Heartsaver or the American Red Cross: Community CPR course. CPR certification must be valid at the time the professional clear credential application is submitted.
5. ISED 781: Teaching Improvement Process in Adult and Workforce Education (3) & ISED 782: Practicum in Adult Learning (3)

Students who hold a Preliminary Vocational Education Credential and who are accepted into the Clear Vocational Education Credential program must also complete ISED 708 and either ITEC 711 or ITEC 712.